

Norman Roser, Esq.

01/04/2023

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Plaintiff Attorney, Esq.
Plaintiff & Associates, PLLC

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Defendant Attorney, Esq.
Defendant Firm, LLP

legal@Insurance.com
Attorney Name, Esq.
The Law Offices Insurance Attorney

Re: Cause No. 2020-000; *Plaintiff v Defendant*; In the 295th District Court, Harris County, Texas

Dear Counsel:

Thank you for selecting me to serve as your mediator for this case. By agreement of the parties herein, you are confirmed for a half-day mediation, as follows:

Date: May 14, 2024
Time: 9:30 am
Location: By Video Conference

The cost to each party for this **half-day** mediation will be **\$850.00 per party**. All parties represented by the same attorney or law firm are considered a single “party.” I ask that all checks be made payable to **Greenway Mediation**. My Federal Tax Identification Number is **99-1640422**. This cost covers a half-day of mediation. However, if progress is being made, we will work beyond a rigid half-day cut-off. I mention this because experience has taught me that frequently, reaching a settlement takes time.

Please find enclosed herein an Attorney’s Information Sheet form that I would appreciate it if your offices would fill out, so that I will be familiar with the case, and where we are and where we have to be in mediation.

In the interim, if you have any questions or comments, please feel free to call or text me at (832) 643-8600. Also, you may contact my case manager, Maria MacKay via email at casemanager@greenwaymediation.com or by phone at (713) 877-8585.

I look forward to working with you.

Yours very truly,

/s/ Norman Roser

Greenway Mediation

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